

COMMITTEE MEMBERS: CHAIRMAN AND  
COMMISSIONER DAVID MCNINCH,  
COMMISSIONER TIFFANY EAST,  
COMMISSIONER TOMMY CAVIGLIA,  
COMMISSIONER ALANA WISE

STAFF TO THE COMMITTEE:  
KAILEY MUSSO,  
MANAGEMENT ANALYST III,  
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**DRAFT MINUTES**  
NEVADA BOARD OF WILDLIFE COMMISSIONERS  
**ADMINISTRATIVE PROCEDURES, REGULATIONS, AND POLICY COMMITTEE**  
WEDNESDAY, APRIL 27, 2022 AT 3:00 PM

**1. Call to Order, Pledge of Allegiance, Roll Call of Committee Members – Committee Chairman David McNinch**

Called to Order at 3:00pm.

Commissioners Present: Commissioner East, Commissioner Caviglia, Commissioner Wise, and Committee Chairman McNinch.

Staff Present: Management Analyst Kailey Musso, Deputy Director Jack Robb, Deputy Director Bonnie Long, Management Analyst Megan Manfredi, Habitat Division Administrator Alan Jenne, Game Division Administrator Mike Scott, and Executive Assistant Missy Stanford.

Public Present: None

**2 Approval of Agenda – Committee Chairman David McNinch – For Possible Action**

The Committee will review the agenda and may take action to approve the agenda. The Committee may remove items from the agenda, continue items for consideration or take items out of order at any time.

There were no questions on or changes to the agenda.

No Public Comment.

**COMMISSIONER EAST MOVED TO APPROVE THE AGENDA. COMMISSIONER WISE SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**3. \*Approval of Minutes – Committee Chairman David McNinch – For Possible Action**

The Committee will review and may approve the DRAFT Minutes from the meeting on March 25, 2021.

Commissioner McNinch had one correction on page 8, item 14.

There were no other comments on the minutes.

No Public Comment.

**COMMISSIONER CAVIGLIA MADE A MOTION TO APPROVE THE MINUTES WITH THE NOTED CHANGE. COMMISSIONER EAST SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**4. \*Review Commission Policy List – Committee Chairman David McNinch – For Possible Action**

The policy list will be reviewed and prioritized for the Committee to begin the policy review process.

Management Analyst Kailey Musso explained that the policy list was up to date and that it was color coded to reflect where each policy is in the process.

Commissioner McNinch noted that he has received feedback from the public who feel the policy process has been disingenuous. The Committee had discussions on how best to inform the public on the reason for the policy review and how we have gone about the process.

No action was taken on the list.

**5. \*Commission Policy 11 – Wildlife Heritage Grants – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 11 and may take action to recommend revising, suspending or repealing the policy.

Habitat Division Administrator Alan Jenne explained that the Heritage Committee is currently reviewing their Heritage Program Grant Manual and that he felt this policy could be updated by the Heritage Committee at the same time. He recommended sending Policy 11 to the Heritage Committee.

Commissioner East asked if funding was ever an issue in the ranking and scoring of projects.

Habitat Administrator Jenne responded that NRS does have three specific criteria the proposals must adhere to and then there are other parameters the Committee uses when ranking.

No Public Comment

The Committee decided to send Policy 11 to the Heritage Committee and then it will be sent to the Commission from there.

**6. \*Commission Policy 23 – Predation Management – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 23 and may take action to recommend revising, suspending or repealing the policy.

Committee Chairman McNinch explained that he took time to look over Policy 23. He felt that it used to closely mirror statute and that he understands the changes the Department was attempting to make in order to keep it aligned with Nevada Revised Statutes (NRS).

There was discussion on which portions of the policy to keep and which duplicative portions could be removed.

The Department shared a potential new version based upon all the discussion, which will be brought to the Committee next meeting. Commissioner East asked that a reporting requirement be added to the next version.

No Public Comment.

The Committee took no action but asked the Department to bring the policy back to the Committee after incorporating some of their requests.

**7. \*Commission Policy 24 – Hunting Opportunities Among Weapons and Hunter Groups – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 24 and may take action to recommend revising, suspending or repealing the policy.

Management Analyst Kailey Musso explained that the Tag Allocation and Application Hunt Committee reviewed Policy 24 and has sent it back to the APRP Committee. Their major changes include adding “may” on page 5; page 6 text in blue is not new but paragraph 3(c) is new; and lastly one more change regarding demand success. The Department is requesting one more change to Policy 24 and it is the party tag minimum quota paragraph. The Department is requesting a minimum quota of two tags for those species that allow for party hunts.

Commissioner Caviglia also explained that the Committee added language to paragraph 3(a) and 3(b) to clarify antler vs antlerless tags.

Commissioner East asked about clarifying the language under “Purpose” regarding weapons.

There were discussions on the definitions mentioned and whether some should remain in the document.

No Public Comment.

**COMMISSIONER EAST MOVED TO APPROVE COMMISSION POLICY 24 WITH THE NOTED CHANGES. COMMISSIONER CAVIGLIA SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**8. \*Commission Policy 60 – Water Application Guidelines – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 60 and may take action to recommend revising, suspending or repealing the policy.

Management Analyst Kailey Musso explained that the Department did some housekeeping to Policy 60. The terms “wildlife and habitat resources” were added to the last paragraph, but the rest of the changes consisted of the removal of unnecessary language.

Habitat Division Administrator Alan Jenne followed up by confirming there were no major changes to the policy.

Committee Chairman McNinch asked if the land management terminology being removed should remain in the policy or if it needed to be removed in every policy.

Habitat Division Administrator Jenne answered that it is being removed in Policy 60 but will remain in Policy 61 because Policy 61 is more specific to water rights.

No Public Comment.

**COMMISSIONER EAST MOVED TO APPROVE POLICY 60 AS PRESENTED. COMMISSIONER WISE SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**9. \*Commission Policy 61 – Water Rights – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 61 and may take action to recommend revising, suspending or repealing the policy.

Management Analyst Kailey Musso explained the only change made to Policy 61 is on page 2 to clarify the work of the Habitat Division when it comes to water rights.

Commissioner East pointed to a spelling error.

No Public Comment

**COMMISSIONER CAVIGLIA MOVED TO APPROVE POLICY 61 AS PRESENTED WITH THE NOTED CHANGE. COMMISSIONER WISE SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**10. \*Commission Policy 66 – Management and Use of Wildlife Management Areas – Committee Chairman David McNinch – For Possible Action**

The Committee will review Commission Policy 66 and may take action to recommend revising, suspending or repealing the policy.

Management Analyst Kailey Musso explained that there were a few changes to this policy, including to the title, in order to make it clear that the Department owns some land that is not considered a Wildlife Management Area (WMA). Two new WMAs were added to the policy and there were also a few cleanup changes as well.

Commissioner East wanted to clarify that we were talking about both conservation easements and access easements in the policy.

Habitat Division Administrator Alan Jenne confirmed she was correct.

**COMMISSIONER EAST MOVED TO APPROVE THE POLICY WITH THE NOTED CHANGES. COMMISSIONER CAVIGLIA SECONDED THE MOTION. THE MOTION WAS APPROVED 4-0.**

**11. Future Committee Meetings and Agenda Items – Committee Chairman David McNinch - For Possible Action**

The Committee will take action to determine future committee agenda items, or meeting dates, times, and locations.

The Committee will meet again the week of June 13<sup>th</sup> to discuss the remaining two policies. There will be no policies on the June Commission agenda.

**12. Public Comment Period**

Persons wishing to speak are requested to sign in. Public comment will be limited to three minutes. No action can be taken by the Committee at this time; however, the Committee may consider items brought up to be scheduled on a future Committee agenda.

No public comment.

**13. Adjourn**

**The meeting adjourned at 4:23pm.**

\*Support material provided and posted to the NDOW website ([www.ndow.org](http://www.ndow.org)) including updates. Support material may be requested from Committee Staff Kailey Musso (775-688-1510; [knmusso@ndow.org](mailto:knmusso@ndow.org)). Supporting material for this meeting is available for the public at the Nevada Department of Wildlife, 6980 Sierra Center Parkway, Suite 120, Reno, NV, 89511. In accordance with NRS 241.020 this agenda closes three days prior to the meeting date and has been posted online at [www.ndow.org](http://www.ndow.org) and at the following Department of Wildlife offices: 1100 Valley Road, Reno, NV, 89512; 380 W. "B" Street, Fallon, NV, 89406; 815 E. Fourth Street, Winnemucca, NV 89445; 60 Youth Center, Elko, NV, 89801; 1218 N. Alpha Street, Ely, NV 89301; and 3373 Pepper Lane, Las Vegas, NV, 89108.

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