

**APPROVED MINUTES**  
NEVADA BOARD OF WILDLIFE COMMISSIONERS  
**ADMINISTRATIVE PROCEDURES, REGULATIONS, AND POLICY COMMITTEE**  
THURSDAY, AUGUST 5, 2021 AT 4:00 PM  
VIA ZOOM

**1. Call to Order, Pledge of Allegiance, Roll Call of Committee Members**

Chairman McNinch called the meeting to order at 4:00 p.m.

Members present: Chairman McNinch, Commissioners East and Caviglia.

Nevada Department of Wildlife staff present: Management Analyst III Kailey Musso, Deputy Director Jack Robb, Game Division Administrator Mike Scott, Habitat Division Administrator Alan Jenne, and Executive Assistant Missy Stanford.

Members of the public present: Rex Flowers.

**2 Approval of Agenda**

No member questions or comments. No Public Comment.

**COMMISSIONER EAST MOVED TO APPROVE THE AGENDA AS PRESENTED. COMMISSIONER CAVIGLIA SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.**

**3. Approval of Minutes**

No member questions or comments. No Public Comment.

**COMMISSIONER EAST MOVED TO APPROVE THE MAY 4, 2018 MINUTES AS PRESENTED. COMMISSIONER CAVIGLIA SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.**

**4. Review Commission Policy Table**

Commissioner McNinch explained that the policy table was given as part of the support material.

Management Analyst Kailey Musso explained that the policy review process is new to her as well as some of the committee members. The Committee's charter states that "the rules of practice must be reviewed at least once every 3 years and a statement setting forth the date of review and those rules revised must be submitted to the Secretary of State." Management Analyst Musso explained to the Committee that we are now due for the next 3-year review. She also made a few changes to the index where some dates were not updated.

The Department had already identified that the following policies will need revisions or repealing: Commission Policies 24, 26A, 62, 65, 66, and 67. Commission Policy 1 could be updated to reflect the Wildlife Trust Fund exemptions from the 2021 Legislative Session. There is also potential to make minor revisions to Commission Policies, 23, 25, 60 and 61. Not all Divisions have completed their review. Mrs. Musso also reminded the Committee that Commission Policy 67 was added to the list because Rebekah Stetson with the Coalition for Healthy Nevada Lands had emailed the Committee back in March 2020 requesting that policy be updated.

Commissioner East confirmed that each policy needs to be reviewed every 3 years and wondered if the Committee should still read through each policy.

Management Analyst Musso explained that the Committee could structure the review process however we best see fit.

Commissioner Caviglia also noted that Commission Policy 27 was revised in 2017 and Commissioner McNinch brought up some changes to Commission Policy 4 and the petition process. He remembered trying to make the petition process easier and cleaner and would like to see that policy discussed again.

The Committee discussed the importance of updating Commission Policy 4 and decided to review each policy.

Game Division Administrator Mike Scott added that Staff Specialist Pat Jackson may want some minor changes to Commission Policies 23 and 25 as well.

Commissioner McNinch asked if there was a need to develop any additional policies.

Commissioner East said that she will keep that in mind but had not thought of anything yet.

Chairman McNinch introduced a new concept. In some WAFWA discussions, many states and commissions recognized that there are many controversial conversations and issues around the west. Many are using different efforts to facilitate conversations around those issues so that it is not done through litigation or legislative actions. He thought it was very coincidental based on our own Commission's discussions on contests. He believes that a facilitated conversation outside of a commission agenda could be very beneficial. The intent would be to continue to address issues, but in a different way. A policy may or may not be necessary, but he wanted to plant the seed.

Commissioner East asked how the Committee sees the review process going forward.

Management Analyst Musso explained that it could be done similar to the regulation simplification process. She showed the Committee the tracking sheet that Administrative Services Officer 3 Jordan Goshert used for this process three years ago and explained that something similar could be done for this review.

Chairman McNinch remembered that there were some policies they gave to other committees to review because they were more relevant to them, but he would like to attempt to review all of them through this committee first. If there are any concerns, then they could be referred at that time.

**Public Comment:**

Rex Flowers, representing himself, would like to see Commission Policy 24 sent to the Tag Allocation and Application Hunt Committee (TAAHC) to revise their policy as they make changes within their committee. Commission Policies 10 and 11 are directly related to the Heritage Committee. Mr. Flowers was most concerned with Commission Policy 24 because the last time it was reviewed was back in 2013. Sending these policies out to other committees puts less of a burden on the APRP Committee and would be reviewed by those it most relates to.

Chairman McNinch said that he would be open to sending the policies out to other committees and would like to start with the concept of reviewing each policy. Kailey will make a tracking list and set a loose timeline.

**5. Future Committee Meetings and Agenda Items**

The Committee decided to meet the week of the September Commission Meeting and will work with the Tag Allocation and Application Hunt Committee (TAAHC) to coordinate meeting dates and times.

No public comment.

**6. Public Comment Period**

Rex Flowers, representing himself and as a member of the Coalition for Nevada's Wildlife, hopes that the Committee will work with the Coalition for Healthy Nevada Lands in unison. He was hopeful the Commission could support all their efforts.

**7. Adjourn**

The meeting adjourned at 4:36 p.m.

Note: The minutes are only a summary of the meeting. A complete record of the meeting can be obtained at the Nevada Department of Wildlife, 6980 Sierra Center Parkway, Suite 120, Reno, NV 89511.